



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

November 7, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
BETHUNE PARK CAPITAL PROJECT NO. 87049 AND
MONA PARK CAPITAL PROJECT NO. 87134
COMMUNITY ROOM RENOVATION PROJECTS
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT AND
ADOPT YOUTH EMPLOYMENT PLAN
(SECOND DISTRICT) (3 VOTES)**

SUBJECT

Approval of the recommended actions will allow the Department of Parks and Recreation to proceed with the design and construction of the Bethune Park and the Mona Park Community Room Renovation Projects.

IT IS RECOMMENDED THAT THE BOARD:

1. Find the proposed Bethune Park and Mona Park Community Room Renovation Projects categorically exempt from the California Environmental Quality Act because the proposed Projects consist of rehabilitation and replacement of existing facilities involving negligible or no expansion of capacity and minor alterations to land for the reasons stated herein and the reasons reflected in the record of the projects.
2. Approve the Bethune Park Community Room Renovation Project, Capital Project No. 87049 and total Project budget in the amount of \$1,434,324.

"To Enrich Lives Through Effective And Caring Service"

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Intra-County Correspondence Sent Electronically Only***

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

3. Approve the Mona Park Community Room Renovation Project, Capital Budget No. 87134 and budget in the amount of \$1,454,755.
4. Approve the appropriation adjustment to transfer a total of \$2,642,000 in Safe Neighborhood Parks Proposition of 1996, Proposition A County Excess Funds, available to the Second Supervisorial District from Various Second District Park Improvements Capital Project No. 77109 to fund the Bethune Park Community Room Renovation Capital Project No. 87049, and Mona Park Community Room Renovation C.P. No. 87134 Projects.
5. Authorize the Director of Parks and Recreation to execute an Agreement with a Board-approved as-needed design consultant to provide design services for the proposed Bethune Park Community Room Renovation Project for a not-to-exceed fee of \$137,695 funded by Capital Project No. 87049 and for the proposed Mona Park Community Room Renovation Project for a not-to-exceed fee of \$139,656 funded by Capital Project No. 87134.
6. Authorize the Department of Parks and Recreation to carry out project construction through Board-approved Job Order Contracts.
7. Adopt the attached Youth Employment Plan as required by the Los Angeles County Regional Park and Open Space District.

PURPOSE /JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow the Department of Parks and Recreation (Department) to implement the proposed Bethune and Mona Community Rooms Renovation Projects (Projects). The selected as-needed design consultant will provide basic design services and construction management support for both Projects.

The Bethune Park Community Room Renovation Project (Bethune) is located at, 1244 East 61st Street in Los Angeles. The scope of work includes the following: demolition and replacement of the community room restroom, meeting rooms and foyer, as well as replacement of basketball rims, backboards, irrigation turf, paths, and barbecues at the picnic area; refurbishment of handball courts; resurfacing basketball court; renovation of the gymnasium entrance; replacement of structures and fixtures in the gymnasium's main office, foyer, restrooms, shower, drying room, and main gymnasium; repair and repainting of the parking lot; and various painting and landscaping improvements at the park.

The Mona Park Community Room Renovation Project (Mona) is located at, 2291 East 121st Street in Compton. The scope of work includes the following: refurbishment of the community room, recreation building exterior, and stage, as well as replacement of the equipment storage shed; renovation of the basketball court, which includes installation of new poles, rims, backboards and resurfacing and restriping the court; refurbishment of the existing trellis at the picnic tables area; replacement of shuffle board lanes and lighting; improvement of an existing pathway and installing decomposed granite to comply with the Americans with Disabilities Act (ADA); replacing various exterior amenities; refurbishment of the gymnasium and restroom interior and exterior. The estimated total Project cost is \$1,454,755.

Restroom upgrades at both parks are necessary to comply with current Building Code requirements and ADA guidelines. Concrete repairs are also required to ensure adequate path of travel. Provision of the proposed items will require the services of a design consultant.

Following the completion of construction documents and jurisdictional approvals, the Department plans to use Job Order Contracts (JOC), which is an item in today's agenda for approval by the Board, to construct improvements for the proposed Bethune and Mona Park Projects.

Additionally, all Projects funded by the Safe Neighborhood Parks Proposition of 1996 (Proposition A) require that the Board adopt a Youth Employment Plan (Attachment III).

Sustainable Design program

The proposed Projects will support the intent of the Board's Green Building/Sustainable Design policy by incorporating low water use and efficient electrical energy saving fixtures.

Implementation of Strategic Plan Goals

The recommended actions meet the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal 1), by completing the work in the most efficient and cost-effective manner, publicizing affordable, accessible, educational, and cultural opportunities; and by enhancing health and recreational opportunities to benefit County residents in the Second Supervisorial District.

FISCAL IMPACT/FINANCING

The total estimated proposed Project cost for the proposed Bethune, Capital Project No. 87049 is \$1,434,324, which includes consulting services, construction, change orders, and miscellaneous costs such as County Services. The proposed Project will

be funded with \$248,000 in Quimby ACO funds and \$1,187,180 with Proposition A Funds available to the Second Supervisorial District.

The total estimated proposed Project cost for the proposed Mona, Capital Project No. 87134 is \$1,454,755, which includes consulting services, construction, change orders, and miscellaneous costs such as County Services. The proposed Project will be fully funded with Proposition A Funds available to the Second Supervisorial District.

Approval of the attached appropriation adjustment (Attachment II) will provide sufficient appropriation and revenue to fully fund the proposed Projects. There is no impact to net County cost.

The Project Schedule and Budget Summary for the Projects are included in Attachment I.

Operating Budget Impact

Following completion of the proposed Project, the Department does not anticipate any additional one-time or ongoing costs. The provisions of the proposed Project have operating and maintenance requirements, which will be fulfilled with existing Park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

In accordance with the Board's Civic Art Policy, adopted December 7, 2004, and revised on December 15, 2009, the proposed Projects (Capital Project No. 87049 and Capital Project No. 87134) budget includes 1 percent of design and construction costs to be allocated to the Civic Art Fund.

A standard JOC contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The Project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration of contract award, the contractor is willing to consider the County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs participants for future employment.

As required by the Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

On June 26, 1997, the Board, acting as the governing body of the District, adopted a Youth Employment Policy (Policy) for projects funded by Proposition A. The District's Policy requires that the governing body of the grantee adopts a Youth Employment Plan for each Proposition A funded project at a duly noticed public meeting. The Department's Youth Employment Plan is included as Attachment III.

ENVIRONMENTAL DOCUMENTATION

The proposed Bethune is categorically exempt from CEQA and is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a) and 15304 (e) of the State CEQA Guidelines and Classes 1(d) and 4(a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves rehabilitation and replacement of existing facilities involving negligible or no expansion of capacity and minor alterations to land. The proposed work will not involve the removal of healthy, mature, and scenic trees.

The proposed Mona is categorically exempt from CEQA and is within certain classes of projects that have been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15301 (a) (d) and 15304 (a) of the State CEQA Guidelines and Classes 1 (d) and 4 (a) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the project involves rehabilitation and replacement of existing facilities involving negligible or no expansion of capacity and minor alterations to land. The proposed work will not involve the removal of healthy, mature, scenic trees.

CONTRACTING PROCESS

Approval of the recommended actions will allow the Department to utilize an as-needed consultant to prepare required plans and specifications and the ability to use a JOC to deliver the proposed Projects.

As provided by the State Labor Code, the Project specifications require that contractors pay prevailing wage rates to all persons providing work on the Projects.

Participation by Community Business Enterprises (CBE) in the proposed Projects will be encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBE's.

The proposed Projects will be delivered using Board-approved JOCs, which were competitively bid and awarded to the Lowest Responsive and Responsible Bidder in accordance with the State Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will allow the provision of increased services to the public through the repair and upgrade of old and deteriorated facilities. Additionally, provisions for ADA accessibility for park patrons will be provided.

The Parks will remain open during construction; however, some impacts to existing park programs and services will occur during construction. Informational signage will be included and portable restrooms will be provided to minimize impacts. In addition, a contingency program will be prepared to identify alternative locations for park patrons to visit during construction.

CONCLUSION

Please return one adopted copy of the Board letter to the Chief Executive Office, Capital Projects Division, and the Department of Parks and Recreation.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:RLR:DJT
SW:LL:zu

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Parks and Recreation

**DEPARTMENT OF PARKS AND RECREATION:
BETHUNE AND MONA PARK
COMMUNITY ROOMS RENOVATION PROJECTS
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ESTABLISH CAPITAL PROJECT NO (S). 87049 AND 87134**

I. PROJECT SCHEDULE

Project Activity	Bethune Park Community Room Renovation	Mona Park Community Room Renovation
Award Design Contract	11/21/12	11/21/12
Schematic Design	12/20/13	12/20/13
Design Development	2/14/13	2/14/13
Construction Documents	3/15/13	3/15/13
Jurisdictional Approvals	5/3/13	5/3/13
Award JOC Contract	5/15/13	5/15/13
Start Construction	5/31/13	5/31/13
Substantial Completion	11/29/13	11/29/13
Project Acceptance	1/31/14	1/31/14

II. PROJECT BUDGET SUMMARY

Land Acquisition		Bethune Budget	Mona Budget
Construction			
	Job Order Contract	\$975,340	\$989,233
	Change Orders/ Contingency	\$172,119	\$174,571
	Departmental Crafts		
	Youth Employment		
	Temp. Facilities / Misc. Expense	\$45,898	\$46,552
	Telecomm Equip – Affixed to Building		
	Civic Arts	\$11,475	\$11,638
Subtotal		\$1,204,832	1,221,994
Programming/Development			
Plans and Specifications*			
Consultant Services			
	Design Services – As Needed Consultant	\$124,695	125,656
	Hazardous Materials		
	Geotech/Soils Report and Soils Testing		
	Material Testing		
	Topographic Surveys		
	Construction Management – As Needed Consultant	\$13,000	\$14,000
	Contract Administration (Gordian Group)		
	Environmental		
	Move Management		
	Equipment Planning		
	Legal		
	Construction/Change Order		
	Other		
Subtotal		\$137,695	\$139,656
Miscellaneous Expenditures			
Jurisdictional Review/Plan Check/Permit			
County Services			
	Code Compliance Inspection		
	Quality Control Inspection		
	Design Review / DPW, Bldg. and Safety	\$2,500	\$2,500
	Code Inspection Services, DPW	\$2,500	\$2,500
	ISD, Office of Affirmative Action	\$11,475	\$11,638
	Project Management		
	Project Management Support Services		
	ISD Job Order Contract Management		
	DPW Job Order Contract Management (Gordian)	\$34,424	\$34,914
	ISD ITS Communications		
	Project Security		
	Project Technical Support		
	County Counsel		
	Other / Miscellaneous	\$40,898	\$41,553
Subtotal		\$91,797	\$93,105
SUM TOTAL		\$1,434,324	1,454,755

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BOARD OF
SUPERVISORS
OFFICIAL COPY

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPARTMENT OF CHIEF EXECUTIVE OFFICE

DEPT'S.
NO. 060

November 7, 2012

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 12-13

3 - VOTES

SOURCES

USES

BA DETIL - SEE ATTACHMENT II PAGE 1

BA DETAIL - SEE ATTACHMENT II PAGE 1

SOURCES TOTAL: \$ 5,285,000

USES TOTAL: \$ 5,285,000

JUSTIFICATION

The appropriation adjustment is necessary to fully fund the Bethune Park Community Room Renovation Capital Project No. 87049 and the Mona Park Community Room Renovation Capital Project No. 87134.


AUTHORIZED SIGNATURE CEO Manager *Dawn McQuinn*

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --

☐ ACTION

☒ RECOMMENDATION

AUDITOR-CONTROLLER

BY *Karin Shikuma*

B.A. NO. **031**

Oct 24 20 *12*

☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY 

Oct 24 20 *12*

**APPROPRIATION ADJUSTMENT FOR
BETHUNE PARK C. P. NO. 87049 AND MONA PARK C. P. NO. 87134
COMMUNITY ROOM RENOVATION PROJECTS
(SECOND DISTRICT) (3 VOTES)**

F.Y. 2012 - 13

FINANCIAL SOURCES:

Department of Parks & Recreation
Capital Project/Refurbishments
Various 2ND District Park Improvements (2)
Capital Assets – Building & Improvements
A01-CP-6014-65043-77109 \$2,642,000
Decrease Appropriation

Department of Parks & Recreation
Capital Project/Refurbishments
Bethune Park Community Room Renovation (2)
Rev.: Reg Park & Open Space DT/CP
A01-CP-91-R400-65043-87049 \$1,187,000
Increase Revenue

Department of Parks & Recreation
Capital Project/Refurbishments
Bethune Park Community Room Renovation (2)
Rev.: Charges for Services Quimby/CP
A01-CP-92-R401-65043-87049 \$ 1,000
Increase Revenue

Department of Parks & Recreation
Capital Project/Refurbishments
Mona Park Community Room Renovation (2)
Rev.: Reg Park & Open Space DT/CP
A01-CP-91-R400-65043-87134 \$1,455,000
Increase Revenue

\$5,285,000

FINANCIAL USES:

Department of Parks & Recreation
Capital Project/Refurbishments
Various 2ND District Park Improvements (2)
Rev.: Reg Park & Open Space DT/CP
A01-CP-91-R400-65043-77109 \$2,642,000
Decrease Revenue

Department of Parks and Recreation
Capital Project/Refurbishments
Bethune Park Community Room Renovation (2)
Capital Assets – Building & Improvements
A01-CP-6014-65043-87049 \$1,188,000
Increase Appropriation

Department of Parks and Recreation
Capital Project/Refurbishments
Mona Park Community Room Renovation (2)
Capital Assets – Building & Improvements
A01-CP-6014-65043-87134 \$1,455,000
Increase Appropriation

\$5,285,000

Justification: The appropriation adjustment is necessary to fully fund Bethune Park Community Room Renovation Capital Project No. 87049 and Mona Park Community Room Renovation Capital Project No 87134.

**COUNTY OF LOS ANGELES
DEPARTMENT OF PARKS AND RECREATION
BETHUNE PARK C. P. NO. 87049 AND MONA PARK C. P. NO. 87134
COMMUNITY ROOM RENOVATION PROJECTS
YOUTH EMPLOYMENT PLAN**

BACKGROUND (Scope of Work)

The proposed projects consist of various improvements to existing park structures including restrooms and path of travel, which are required to meet current ADA guidelines. In addition, community building, gymnasium, basketball and handball courts and the refurbishment of various exterior park amenities will be provided.

Tasks that may be performed by At-Risk Youth

All of the work will be done by private contractors and none of the work is appropriate for unskilled youth workers.

Estimated Cost of Youth Employment

Not applicable

Method of Youth Employment

Not applicable

Youth Employment Goal:

The Youth Employment Goal (YEG) established for the County of Los Angeles was \$15,739,507.43. The County has exceeded this goal.